

## **DIXON COUNTY BOARD OF SUPERVISORS PROCEEDINGS**

The Dixon County Board of Supervisors met on April 11, 2023 at 9:00 A.M. for an adjourned meeting in the Jury Room, Ponca, Nebraska. Chair Lisa Lunz opened the meeting with the Pledge of Allegiance and called for roll call of members present. Answering was: Don Andersen, Neil Blohm, Terry Nicholson, Steve Hassler, Roger Peterson, and Lisa Lunz. Absent: Deric Anderson. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board of Supervisors and other interested persons. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Blohm, seconded by Hassler to show that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all know business to come before the Board of Supervisors was posted in the office of the County Clerk. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Anderson.

Motion was made by Nicholson, seconded by Blohm, to approve the minutes of the last meeting as written. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson.

Dixon County part-time Highway Superintendent Arnold Mellick, was present to discuss ongoing road and bridge projects. He also informed the Board that the NDOT is sponsoring a program to update faded stop signs and posts in the county.

Motion to approve pay application #3 for Dixon Construction on the Newcastle SW project was made by Peterson, seconded by Hassler. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson. Motion was made by Hassler and seconded by Blohm to direct the County Clerk to advertise for bids for crack sealing and striping for the Concord black top. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson.

The Interlocal Agreement with Galena Township was received. Matthew Michl was present to represent the Township. Discussion was held about assistance needed from the County. Mr. Michl stated that they would request no assistance at this time. Motion was made by Blohm, seconded by Hassler to approve, and sign the agreement. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson.

Motion was made by Blohm to accept the agreements with Midwest Engineering, Inc. for routine bridge inspections and fracture critical bridge inspections, seconded by Hassler. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson.

Discussion was held about selling the 1987 Mack truck on Big Iron and declaring the truck as surplus property. Roger Peterson was unaware that the truck was being sold so nothing was decided.

Correspondence was reviewed. Heartland will be doing some surveying in the south part of the County. The Nebraska Soybean Board is presenting matching funds for soy-based road stabilization and dust control. The application is due April 28<sup>th</sup>.

Shea Scollard, Emergency Manager, informed the Board that the LEOP is being updated. Hazard Mitigation with Lower Elkhorn NRD is underway. The community fishing day at Ponca State Park with

fire/emergency personnel and law enforcement is April 23<sup>rd</sup>. Dixon County will be hosting a weather spotter class. Tornado drills were held in the courthouse and the south road shop.

Sara Kumm, 911 Coordinator, shared that Kathol's were working on the tower generators. The new fire department and deputy radios are being tested. GIS mapping for the dispatch side is ready to be submitted. She asked if the road employees could report any faded or damaged 911 signs that need replaced. Great Plains Cable is becoming internet based as of June 1<sup>st</sup>. This causes some concerns for the jail prisoners with access to the internet through the smart TV's. She asked if the Board would table signing the contract until May so more information can be gathered. The Board agreed to table the item until May.

Sara also wanted the Board to know that standards are changing for the PSAP equipment (dispatch areas). The federal government has mandated that any new facility needs to have dispatch equipment in a FEMA approved storm shelter. The jail/courthouse committee needs to be made aware of this change in standards.

The Board took a break from 10:05 A.M. to 10:15 A.M.

At 10:15 A.M. the Board entered into a public hearing to hear testimony in favor of or against the sale of County real estate. Several members of the public were present to ask questions. Motion was made by Nicholson to offer the land for sale on May 9, 2023 at 1:00 P.M. in the main hallway of the courthouse, seconded by Peterson. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson. **Resolution & Ord Book 3 Page 315.**

Motion was made by Peterson, seconded by Blohm to allow the disposition of the Sheriff's non-working equipment. A list is on file in the County Clerk's office. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson.

Motion was made by Hassler, seconded by Nicholson to allow the disposition of the Treasurer's non-functioning equipment. A list is on file in the County Clerk's office. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson. There were two recommendations from the Safety Committee. First it was recommended that the road shops get safety helmets with hearing protection and face shields. This would be for operating the chainsaws. The second recommendation was to purchase smaller, lighter electric chainsaws for clearing under bridges. The Board approved both purchases.

The Board recessed to meet as the Board of Equalization and reconvened with all members present except Anderson.

The Board of Supervisors received a recommendation from the Northeast Nebraska Public Health Department that Tracy Haglund be appointed to the NNPHD Board to fill a vacancy. Motion was made to approve the appointment by Peterson, seconded by Andersen. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson.

Discussion was had on purchasing air purifiers for the various offices in the courthouse. Quotes were received from Jayz Better Restoration for a cost of approximately \$23,000.00 for ten large units and seven smaller units. Beyond by Aerus- Aaron Calhoun submitted a quote for seven large units and seven small units with three wall mounted units for a bid of \$21,699.90. The Board approved the purchase of the units from Beyond by Aerus on a motion by Blohm and second by Nicholson. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson. The Board made their quarterly visit to the jail.

The Board recessed for lunch at 12:00 P.M.

The Board reconvened at 1:00 P.M. with all members present.

County Attorney Leland Miner was present to discuss legal concerns of the Board. He has prepared the deeds for the Ponca East project and an agreement for the construction of the Ponca East project.

Motion was made by Peterson to approve signing the agreement with Verzani Farms, LLC for the Ponca East project seconded by Blohm. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Julie Rother and Colleen Hupke from the Northeast Nebraska Public Health Dept. were present to give the Board updates on the work that they do and changes in the agency. They are looking at expanding their office space. They have approached Wayne and Cedar Counties for funds and wanted to know if Dixon County could be of help in their expansion. The Board will consider the request and decide at the May meeting.

The County Official’s Fee Reports and Treasurer’s List of Pledged Securities were approved on a motion by Andersen and second by Peterson. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson. Discussion was held on possible requests for ARPA or LATCF grant requests.

The Jail/Courthouse Committee had requested the Board affirm that we want to continue to move ahead with a new courthouse and jail. It was the consensus that the Board of Supervisor’s intention is to pursue a new courthouse and jail.

The following claims were presented by the Claims Committee:

***CO-Capital Outlay, ER-Equipment Rental, INS-Insurance, EL-Election, K9-Canine, LS-Legal Services, MA-Materials, MI-Miscellaneous, OE-Operating Expenses, PY-Prior Years Service, RE-Reimbursement, RP-Repairs, SU-Supplies, TT-Tax Transfer, TS-Technology Services, VS-Vendor Services***

**GENERAL FUND**

<b><i>Courthouse empl.,supv. &amp; coord.</i></b>	<b><i>Salaries</i></b>	
Mark D. Albin	LS	\$ 158,369.13
Deric Anderson	RE	\$ 2,638.79
Applied Connective Technologies	TS	\$ 153.93
Art Kathol Appliance, Inc	VS	\$ 3,827.80
Bank Of Dixon County	OE	\$ 19,809.91
Bank Of Dixon County	MI	\$ 249.50
Bank Of Dixon County	OE	\$ 295.44
Bank Of Dixon County	OE/MI	\$ 48.33
Neil Blohm	RE	\$ 750.58
Brite	OE	\$ 200.00
Duane Dean Chase	PY	\$ 272.86
Cubby's Corporate Office	OE	\$ 16.00
DAS State Accounting-Central Finance	TS	\$ 1,727.91
DAS State Accounting-Central Finance	TS	\$ 65.00
DAS State Accounting-Central Finance	TS	\$ 65.00
DAS State Accounting-Central Finance	TS	\$ 448.00
DAS State Accounting-Central Finance	TS	\$ 30.88
Dixon County Court	LS	\$ 34.00
Dixon County Court	LS	\$ 49.00
Dixon County Sheriff's Office	LS	\$ 8.00

Dodge County	OE	\$ 2,282.24
Audrey Dohma	PY	\$ 16.00
Eakes Office Plus	SU/MI	\$ 328.56
Kathy Eifert	PY	\$ 18.00
Fitzgerald, Vetter & Temple	LS	\$ 8,018.64
Gill Hauling Inc	VS	\$ 201.13
Great Plains Comm Inc	OE	\$ 1,157.86
Group Resources of Iowa, LLC	INS	\$ 2,199.68
Steven Hassler	RE	\$ 104.15
Heartland Counseling Services Inc	MI	\$ 29.48
The Home Depot Pro	OE	\$ 165.77
Hometown Leasing	OE	\$ 282.42
Jack's Uniform & Equip	SU	\$ 666.70
Jacob Jones	RE	\$ 350.00
Stephanie Jorgensen	RE	\$ 79.99
K & K Catering	OE	\$ 1,435.00
Keller Pharmacy	OE	\$ 381.51
Rebecca Kneifl	RE	\$ 70.74
Krohn Car Care LLC	RP	\$ 74.31
Landmark Surveying Associates	VS	\$ 863.26
Lisa Lunz	RE	\$ 169.99
Lynn Peavey Company	OE	\$ 105.66
M C I	OE	\$ 109.01
M I P S, Inc	TS	\$ 2,745.04
Alan Mackling	PY	\$ 13.00
Donald L. Mackling	PY	\$ 16.00
Menards-Sioux City	SU	\$ 465.43
Leland K. Miner	OE	\$ 42.42
Mitiku Mamo	RE	\$ 120.52
Nebraska Assoc Of County Treasurers	MI	\$ 150.00
Nebraska Clerk Of Dist Court Assoc	MI	\$ 75.00
Nebraska Health & Human Services	LS	\$ 75.00
Nebraska Journal Leader	VS	\$ 365.50
Cheryl Nelson	PY	\$ 23.08
Preston Nelson	PY	\$ 23.08
Terry Nicholson	RE	\$ 65.50
Norfolk Daily News	VS	\$ 232.00
Northeast Nebr Telephone Co	OE	\$ 46.02
Northeast Power	OE	\$ 1,733.70
One Office Solution	SU	\$ 816.20
Roger Peterson	RE	\$ 600.00
Paul Pfister	PY	\$ 11.00
Pitney Bowes Global Financial Serv	VS	\$ 300.48
Ponca Cooperative, LLC	OE	\$ 196.25
Ponca Public Utilities	OE	\$ 814.65

Postmaster Of Concord	OE	\$ 1,692.00
Postmaster Of Ponca	OE	\$ 77.20
Cindy Purucker	RE	\$ 286.70
Doris Rasmussen	PY	\$ 92.32
Region IV Inc	LS	\$ 2,035.50
Quin Rohan	RE	\$ 86.98
Steven Sands	RE	\$ 57.23
Sanford Health	OE	\$ 226.00
Shea Scollard	OE	\$ 75.00
Sew Unique Embroidery	OE	\$ 155.00
Share Corporation	SU	\$ 1,144.73
Sioux Sales Company	OE	\$ 209.65
Cathy Stilwell	RE	\$ 184.21
Superior Mart	OE	\$ 1,466.45
Thomson Reuters	VS	\$ 2,139.13
University Of Nebraska - Lincoln	OE	\$ 541.67
Verizon Wireless	OE	\$ 80.02
Verizon Wireless	OE	\$ 405.66
VISA	OE	\$ 87.26
Visual Edge IT, Inc.	TS	\$ 32.62
Visual Edge IT, Inc.	TS	\$ 37.94
Wakefield Republican	VS	\$ 45.00
Robert Wendte	PY	\$ 18.00

#### ROAD FUND

<b>Road Employees</b>	<b>Salaries</b>	\$ 78,351.96
Bank Of Dixon County	OE	\$ 4,273.39
Bomgaars	SU	\$ 93.11
Ekberg Auto Parts	OE	\$ 19.99
Emme Sand & Gravel, Inc	OE	\$ 24,313.53
Fastwyre Broadband	OE	\$ 78.00
Folkers Bros. Garage Inc	OE	\$ 325.29
Grossenburg Imp	OE	\$ 59.67
J E O Consulting Group Inc	VS	\$ 27,454.97
Knife River Midwest, LLC	OE	\$ 107.78
L G Everist Inc	OE	\$ 61,669.24
Lead, Inc	OE	\$ 3,768.48
Linde Gas & Equipment Inc.	OE	\$ 65.43
Marrons Convenience & Service	OE	\$ 3,277.46
Roger Mccoy	OE	\$ 3,809.00
Medical Enterprises, Inc	OE	\$ 60.00
Matt Michi	OE	\$ 200.00
Miller Building Supply	SU	\$ 233.98
NMC Exchange LLC	OE	\$ 2,934.20
Nebraska Journal Leader	VS	\$ 189.80

Randy Nelson	ER	\$ 6,616.22
Ronald Douglas Nelson	ER	\$ 21,143.22
Northeast Nebr Resource Cons & Dev	MI	\$ 1,500.00
Northeast Nebr Telephone Co	OE	\$ 163.77
Northeast Power	OE	\$ 305.07
Ponca Cooperative, LLC	OE	\$ 2,962.36
Powerplan	RP	\$ 958.16
Robertson Implement Co Inc	RP	\$ 88.91
Rush Trucking Inc	OE	\$ 4,203.68
Truck Trailer Sales & Service, Inc	RP	\$ 1,269.27
Vermillion Ace Hardware	SU	\$ 59.98
Village Of Allen	OE	\$ 111.55
Wakefield City Clerk	OE	\$ 161.70
Warren Oil	OE	\$ 510.25
Wayne Herald/Morning Shopper	VS	\$ 208.00
Wynot Oil, LLC	OE	\$ 2,682.10
Ziegler Inc	VS	\$ 402.48

**CHILD SUPPORT INCENTIVE FUND**

<i>Child Support Incentive Employee</i>		\$ 302.71
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**HIGHWAY BRIDGE BUYBACK FUND**

Dixon Construction Co.	OE/MA/VS	\$ 290,163.34
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**COUNTY VISITORS PROMO FUND**

Discover Northeast Nebraska Media	OE	\$ 450.00
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**R.O.D. PRESERVATION & MODERNIZATION**

Mobile Binders	VS	\$ 79.92
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**INSURANCE FUND**

Dixon Co. Health Ins Acct	INS	\$ 73,239.03
Group Resources of Iowa, LLC	INS	\$ 23,113.83
Mercy Business Hlth Serv/Urgnt Care	VS	\$ 102.00

**INTOXILIZER FUND**

Intoximeters Inc.	VS	\$ 152.50
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**COVID AMERICAN RESCUE PLAN FUND**

Tri-State Communications, Inc.	TS	\$ 133,427.83
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**911 EMERGENCY MANAGEMENT FUND**

<i>E-911 Employee</i>	<i>Salaries</i>	
Electronic Engineering Company	TS	\$ 338.06
Great Plains Comm Inc	TS	\$ 107.57
Group Resources of Iowa, LLC	INS	\$ 549.92
H M E, Inc	SU	\$ 98.00
Sara Kumm	RE	\$ 106.11
Motorola Solutions, Inc	TS	\$ 75.00
Northeast Nebr Telephone Co	OE	\$ 65.64
Northeast Power	OE	\$ 343.59
VISA	SU	\$ 226.85

**911 WIRELESS SERVICE FUND**

Great Plains Comm Inc	OE	\$ 276.61
Northeast Nebr Telephone Co	OE	\$ 168.80

**911 WIRELESS HOLDING FUND**

City Of Norfolk	OE	\$ 173.97
OPTK Networks	OE	\$ 622.44

**COMMISSARY FUND**

Bank Of Dixon County	SU	\$ 118.57
Chesterman Company	SU	\$ 72.00
Dixon County Sheriff's Office	OE	\$ 20.00

**NOXIOUS WEED CONTROL FUND**

<i>Noxious Weed Employees</i>	<i>Salaries</i>	
Douglas R Ellis	RE	\$ 226.10
Northeast Nebr Telephone Co	OE	\$ 91.13
Northeast Power	OE	\$ 115.38
Shade Tree LLC	VS	\$ 226.58
U.S. Cellular	OE	\$ 107.67
Village Of Allen	OE	\$ 92.65

**General Fund**

AFLAC	\$ 894.22
Dixon County Imprest Payroll Acct	\$ 43,678.59
Dixon County Insurance Fund #1275	\$ 45.00
First Concord Benefits Group	\$ 820.83
Fraternal Order of Police Lodge# 91	\$ 800.00

Legalshield	\$	104.70
Nationwide Retirement Solutions	\$	1,085.00
Retirement Plans Div of Ameritas	\$	19,914.15
Retirement Plans Service Center	\$	100.00
Washington National Ins Co.	\$	15.17

**Road Fund**

AFLAC	\$	218.74
Dixon County Imprest Payroll Acct	\$	1,058.01
Dixon County Insurance Fund #1275	\$	10.00
Liberty National	\$	10.00
Nebraska Child Support pmt Center	\$	657.00
Retirement Plans Div of Ameritas	\$	4,614.24
Washington National Ins Co.	\$	35.95

**0985 CHILD SUPPORT FUND**

Dixon County Imprest Payroll Acct	\$	79.34
Retirement Plans Div of Ameritas	\$	34.05

**2910 E011 Emergency Management Fund**

AFLAC	\$	147.68
Dixon County Imprest Payroll Acct	\$	1,084.19
Dixon County Insurance Fund #1275	\$	1.00
Retirement Plans Div of Ameritas	\$	487.50
Mass Mutual Retirement	\$	25.00

**NOXIOUS WEED CONTROL FUND**

Dixon County Imprest Payroll Acct	\$	2,471.85
Dixon County Insurance Fund #1275	\$	2.00
Nebraska Child Support	\$	475.76
Retirement Plans Div of Ameritas	\$	920.79

Motion was made by Blohm, seconded by Peterson to allow all claims for payment. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None.

Committee reports were discussed. Computer rotation and snow removal were topics of discussion along with handbook updates and the topic of zoning.

Engineer Brian McDonald was present to discuss ongoing road and bridge projects.

At 2:30 P.M. bids were opened for the Allen East (Krusemark bridge) project. The bids were as follows:

Dixon Construction Co. - \$532,772.55 - start date 10-2-2023

JMN Construction Co. - \$579,467.15 - start date depends on Corp of Engineers 404 Permit

Lincoln Midwest Infrastructure, Inc - \$567,088.44 - start date 4-1-2024



Brian McDonald recommended that the Board award the bid to Dixon Construction with the lowest bid after a review of the numbers.

There being no further business to come before the Board, motion was made by Peterson, seconded by Andersen to adjourn. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson. The Board adjourned at 2:50 P.M.

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**ATTEST: CINDY PURUCKER  
DIXON COUNTY CLERK**

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**LISA LUNZ, CHAIR  
DIXON COUNTY BOARD OF SUPERVISORS**

### **DIXON COUNTY BOARD OF EQUALIZATION PROCEEDINGS**

The Dixon County Board of Equalization met on April 11, 2023 at 11:00 A.M. for an adjourned meeting in the Jury Room, Ponca, Nebraska. Chair Lisa Lunz called for a roll call of the members present. Answering was: Don Andersen, Neil Blohm, Terry Nicholson, Steve Hassler, Roger Peterson, and Lisa Lunz. Absent: Anderson. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board and Amy Watchorn, Dixon County Assessor. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Andersen, seconded by Peterson to show by the records that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all know business to come before the Board of Equalization was posted in the office of the County Clerk.

On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson. Motion was made by Andersen, seconded by Blohm, to approve the minutes of the last meeting as written. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Anderson.

There were no Tax list corrections or exempt applications.

Amy received the 2023 Opinion of the Property Tax Administrator. Dixon County meets the generally accepted mass appraisal practices. Residential property is at 97%, Commercial property is at 94% and Ag land is at 71%. Ag land needs to be valued between 69% and 75%, so we are in compliance.

There being no further business, the Board reconvened as Board of Supervisors.

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**ATTEST: CINDY PURUCKER  
DIXON COUNTY CLERK**

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**LISA LUNZ, CHAIR  
DIXON COUNTY BOARD OF EQUALIZATION**