

**DIXON COUNTY BOARD OF SUPERVISORS PROCEEDINGS**

The Dixon County Board of Supervisors met on September 12, 2023, at 9:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chair Lisa Lunz opened the meeting with the Pledge of Allegiance and called for roll call of members present. Answering were: Don Andersen, Terry Nicholson, Steve Hassler, Roger Peterson, Deric Anderson and Lisa Lunz. Absent: Neil Blohm. Also present were Cathy Stilwell, Dixon County Clerk and Secretary to the Board of Supervisors and other interested persons. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Nicholson, seconded by Hassler to show that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all known business to come before the Board of Supervisors was posted in the office of the County Clerk. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

Motion was made by Andersen, seconded by Anderson to approve the minutes of the August 8<sup>th</sup>, August 15<sup>th</sup> & August 22<sup>nd</sup> meetings as written. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

Brian McDonald, County Engineer, was present to discuss ongoing road and bridge projects. Discussion of the painting of the Concord Road is not completed, McDonald stated it will be done by this fall.

The Board reviewed the 2023-2024 1&6 Year Road Plan. Highway Supt. Mellick to complete it for the hearing next month. Supervisor Peterson made a motion to hold the 1&6 Year Road Plan hearing on October 10, 2023, at 9:15 A.M., seconded by Hassler. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

Emergency Manager, Shea Scollard, was present to discuss ongoing projects. Missouri River Expo is this weekend, he is getting the portable dispatch center/portable tower and Law Enforcement center set up in a cabin this year. He is getting road signs for traffic to be prepared to stop. G-works will be coming to the November 14<sup>th</sup> Board Meeting to talk about the system and cost estimates. Shea also stated the new Radios were tested at a recent accident and they worked great even in areas they never had reception in the past.

Sara Kumm, 911 Coordinator, is working on phone system problems, phones were down again last week, after a power surge everything came back online except the phone system, Sara is looking into running 3 new circuits from the generator panel to the telephone interface room.

A motion was made by Anderson and seconded by Peterson to allow the County Clerk to dispose of non-functioning items on inventory, the list is on file in the County Clerk's office. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

A motion was made by Anderson and seconded by Andersen to allow the Sheriff to dispose of non-working equipment on inventory, the list is on file in the County Clerk's office. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

Mike Elton was present to discuss the Weed Superintendent position. After discussion, a motion was made by Nicholson, seconded by Anderson to appoint Mike Elton as Weed Superintendent. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

With the County Attorney, Leland Miner present, at 11:16 A.M. Lisa Lunz moved to go into closed session for the purpose of discussing the road workers union. Motion made by Hassler, seconded by Anderson. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm. Reconvened to Open session at 11:35 A.M. motion by Andersen, seconded by Peterson. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

County Attorney, Leland Miner was present with legal Agreement between Dixon County and Verzani Farms, LLC regarding General maintenance on a specific part of County Road 878. Motion to sign agreement was made by Peterson, seconded by Anderson. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm. Motion by Nicholson,

seconded by Andersen to sign a Resolution to Vacate a portion of an Existing Roadway on 878 Road due to relocation of the existing County Road. **Resolution in Resolution & Ordinances Book 3, Page 350.**

Reviewed the inventory listing of Courtroom Technology items that Nebraska Administrative Offices of Courts and Probation (AOCP) had purchased and installed for the County. Motion by Peterson, seconded by Nicholson for the Acceptance of Possession and Future Responsibility as agreed on October 11<sup>th</sup>, 2023. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

The Board recessed for lunch at 12:00 P.M.

The Board reconvened at 1:00 P.M. with all members present. Except: Blohm.

There were no Public Comments.

Motion was made by Nicholson, seconded by Anderson to Approve and Sign 2023 inventories from Supervisor Dist. 4 and Allen Shop.

Dixon County is proposing a transportation project for the Statewide Upgrading Existing STOP Sign Location of Rural Road (LPA Program Agreement) Motion by Peterson, seconded by Anderson to sign the Resolution Signing of the Project Program Agreement. On Roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm. **Resolution in Resolution & Ordinances Book 3, Page 349.**

Budget Hearing was held at 2:00 P.M. After discussion and review, a motion to exceed the restricted funds limit by an additional 1% was made by Nicholson and seconded by Hassler. On Roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

Motion by Andersen, seconded by Peterson to adopt the resolution for the 2023-2024 budget. On Roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm. **Resolution in Resolution & Ordinances Book 3, Page 347- 348.**

Hearing to set a tax request at a different amount than last year. Motion was made by Nicholson and seconded by Peterson. On Roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

The County Official’s Fee Reports and Treasurer’s List of Pledged Securities were approved on a motion by Peterson, and a second by Hassler. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

Discussed deteriorated and damaged windows in the Courthouse that need to be sealed before fall. Several windows leak when it rains and have drafts. Don Andersen is talking with a local contractor to get a few of the worst windows fixed.

Motion was made by Peterson, seconded by Hassler to allow all claims for payment. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm. The following claims were presented by the Claims Committee:

**CO-Capital Outlay, ER-Equipment Rental, INS-Insurance, EL-Election, K9-Canine, LS-Legal Services, MA-Materials, MI-Miscellaneous, OE-Operating Expenses, PY-Prior Years Service, RE-Reimbursement, RP-Repairs, SU-Supplies, TT-Tax Transfer, TS-Technology Services, VS-Vendor Services**

**GENERAL FUND**

<i>Courthouse empl.,supv. &amp; coord.</i>	<i>Salaries</i>	
Angela Abts	RE	\$ 123,193.07
Alpine Lawn Service	VS	\$ 23.58
Deric Anderson	RE	\$ 45.00
Antelope Co. Law Enforcement Center	OE	\$ 255.45
Applied Connective Technologies	TS	\$ 40.00
Applied Connective Technologies	TS	\$ 4,006.20
Arnie's Ford Mercury	VS	\$ 663.18
Art Kathol Appliance, Inc.	VS	\$ 213.24
AT-Scene, LLC	TS	\$ 762.83
Bank of Dixon County	MI	\$ 4,095.00
		\$ 246.12

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Bank of Dixon County	MI	\$ 3,350.22
Cedar County	OE	\$ 631.25
Duane Dean Chase	PY	\$ 32.00
Comfort Inn - Kearney	OE	\$ 239.90
Crary Law Firm	LS	\$ 237.50
Cubby's Corporate Office	OE	\$ 2,936.86
DAS State Accounting-Central Finance	TS	\$ 395.00
DAS State Accounting-Central Finance	TS	\$ 395.00
DAS State Accounting-Central Finance	TS	\$ 662.00
DAS State Accounting-Central Finance	TS	\$ 150.00
DAS State Accounting-Central Finance	TS	\$ 264.00
Dixon County Clerk of District Court	LS	\$ 36.00
Dixon County Court	LS	\$ 106.00
Dixon County Historical Society	MI	\$ 4,998.00
Dixon County Noxious Weed Control	TT	\$ 78,475.14
Dixon County Road Fund	TT	\$ 378,393.02
Dixon County Sheriff's Office	LS	\$ 63.00
Dixon County Treasurer	SU	\$ 269.01
Dixon County 911 Emerg Serv #2910	TT	\$ 82,064.42
Audrey Dohma	PY	\$ 32.00
Eakes Office Plus	MA	\$ 311.23
Egley, Fullner, Montag, Hockabout AAL	LS	\$ 2,080.65
Kathy Eifert	PY	\$ 36.00
Fairfield Marriott	OE	\$ 344.85
Gill Hauling, Inc.	OE	\$ 219.82
Great Plains Comm., Inc.	OE	\$ 1,108.06
Group Resources of Iowa, LLC	INS	\$ 2,642.81
Steven Hassler	RE	\$ 110.04
The Home Depot Pro	SU	\$ 131.40
Hometown Leasing	OE	\$ 282.42
Jeremiah Hughes	VS	\$ 1,640.25
Jorgensen Law Office	LS	\$ 3,425.24
K & K Catering	OE	\$ 869.00
Jane Keitges	OE	\$ 220.00
Bud Kneifl, Jr.	VS	\$ 50.00
Rebecca Kneifl	RE	\$ 35.37
Lisa Lunz	RE	\$ 220.08
M C I	OE	\$ 106.00
M I P S, Inc.	TS	\$ 2,783.29
Alan Mackling	PY	\$ 26.00
Donald L. Mackling	PY	\$ 32.00
Menards-Sioux City	MA	\$ 254.64
Mitiku Mamo	RE	\$ 127.73
Nebraska Health & Human Services	LS	\$ 93.00
Nebraska Journal Leader	VS	\$ 43.92
Nebraska Labor Law Poster Service	VS	\$ 99.50
Terry Nicholson	RE	\$ 98.25
Northeast Nebraska Telephone Co.	OE	\$ 46.04
Northeast Power	OE	\$ 2,120.32
One Office Solution	MA/SU	\$ 1,254.79
Penas Tires	RP	\$ 1,094.86
Paul Pfister	PY	\$ 21.00
Ponca Cooperative, LLC	RP	\$ 67.17
Ponca Public Utilities	OE	\$ 219.60
Postmaster of Ponca	SU	\$ 77.20
Nicole Purucker	MI	\$ 60.00
Quincy Rich	VS	\$ 540.00
Sarah Roberts	RE	\$ 197.81

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Steven Sands	RE	\$	585.57
Shea Scollard	OE	\$	75.00
Security Shredding Services	VS	\$	70.00
Shane's Towing	VS	\$	250.00
Cathy Stilwell	RE	\$	312.44
Superior Mart	OE	\$	1,074.91
Thomson Reuters-West	VS	\$	2,181.91
University of Nebraska-Lincoln	OE	\$	541.67
Verizon Wireless	OE	\$	80.02
Verizon Wireless	OE	\$	405.60
VISA	OE	\$	47.24
Visual Edge IT, Inc.	TS	\$	159.30
Visual Edge IT, Inc.	TS	\$	70.23
Wakefield Republican	OE	\$	218.36
Amy Watchorn	RE	\$	262.88
Robert Wendte	PY	\$	36.00
Woodhouse Ford Sioux City	RP	\$	2,656.40

**ROAD FUND****Road Employees**

	<b>Salaries</b>	\$	30,940.02
Anderson Construction	VS	\$	3,183.00
Backus Sand & Gravel	OE	\$	452.76
Bank of Dixon County	ER	\$	4,273.39
Bomgaars	SU	\$	174.42
Countryside Gas & Grocery	OE	\$	4,044.80
Ekberg Auto Parts	RP	\$	3,929.44
Fastwyre Broadband	VS	\$	78.00
Fischer Hauling, LLC	OE	\$	1,464.00
Gary Backhaus Gravel, LLC	OE	\$	27,409.44
Grossenburg Imp	ER	\$	4,602.55
JEO Consulting Group, Inc.	VS	\$	6,945.00
LG Everist, Inc.	OE	\$	14,071.04
Linde Gas & Equipment, Inc.	OE	\$	70.40
Marron's Convenience & Service	OE	\$	1,049.83
Matteo Sand & Gravel Co., Inc.	OE	\$	677.11
Medical Enterprises, Inc.	MI	\$	60.00
Midwest Service & Sales Co.	MA	\$	1,337.50
Miller Building Supply	MA	\$	12.67
NE Nebraska Tire & Trailer Sales, Inc.	RP	\$	82.00
Nebraska Department of Motor Vehicles	OE	\$	7.50
Northeast Glass	VS	\$	475.00
Northeast Nebraska Telephone Co.	OE	\$	161.82
Northeast Power	OE	\$	164.82
Ponca Cooperative, LLC	RP	\$	1,201.78
Powerplan	RP	\$	458.43
Rdo Truck Centers	VS	\$	126.60
Rod's Repair	RP	\$	857.96
Running Supply, Inc.	SU	\$	98.09
Rush Trucking, Inc.	OE	\$	6,122.04
Micheal Schweers	VS	\$	210.00
Tri County Aggregates	OE	\$	18,085.28
Wakefield City Clerk	OE	\$	71.59
Warren Oil	OE	\$	11,592.25
Wynot Oil, LLC	OE	\$	5,277.50

**REAPPRAISAL FUND**

Conroy Construction	VS	\$	2,470.00
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**INSURANCE FUND**

Dixon County Health Ins. Acct.	INS	\$ 121,076.30
Group Resources of Iowa, LLC	INS	\$ 26,066.34
Mercy Business Hlth Serv/Urgnt Care	INS	\$ 110.40

**CANINE (K-9) FUND**

Bank of Dixon County	K9	\$ 2,316.15
Mayer Signs	K9	\$ 133.13

**COVID AMERICAN RESCUE PLAN FUND**

Tri-State Communications, Inc.	TS	\$ 12,847.15
Tri-State Communications, Inc.	TS	\$ 10,415.00
Tri-State Communications, Inc.	TS	\$ 1,650.00

**INHERITANCE TAX FUND**

E & A Consulting Group, Inc.	VS	\$ 4,375.00
Northeast Nebraska Public Health Dept.	MI	\$ 75,000.00
Woods & Aitken, LLP	LS	\$ 455.00

**911 EMERGENCY MGMT FUND**

<b>E-911 Employee</b>	<b>Salaries</b>	\$ 3,371.35
DAS State Accounting-Central Finance	OE	\$ 132.00
Dixon County Insurance Fund	OE	\$ 28,023.48
Electronic Engineering Company	RP	\$ 2,540.00
Electronic Engineering Company	RP	\$ 335.00
Group Resources of Iowa, LLC	OE	\$ 661.36
HME, Inc.	VS	\$ 98.00
Sara Kumm	OE	\$ 215.89
Miller Building Supply	SU	\$ 8.00
Motorola Solutions	TS	\$ 1,575.00
Northeast Power	OE	\$ 409.22
Presto-X-Company	VS	\$ 131.08
VISA	MI	\$ 107.00
Aaron Voss	TS	\$ 515.00

**911 WIRELESS SERVICE FUND**

Great Plains Comm., Inc.	OE	\$ 384.18
Northeast Nebraska Telephone Co.	OE	\$ 249.40

**911 WIRELESS SERVICE HOLDING FUND**

City of Norfolk	OE	\$ 149.12
OPTK Networks	OE	\$ 622.44

**COMMISSARY FUND**

Bank of Dixon County	OE	\$ 414.20
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**NOXIOUS WEED FUND**

<b>Noxious Weed Employees</b>	<b>Salaries</b>	\$ 6,723.31
Applied Connective Technologies	OE	\$ 2,069.93
Ekberg Auto Parts	SU	\$ 101.94
Inland Truck Parts	RP	\$ 1,451.49
Northeast Nebraska Telephone Co.	OE	\$ 91.46
Northeast Power	OE	\$ 107.54
Share Corporation	SU	\$ 1,300.22
U.S. Cellular	OE	\$ 105.16

**GENERAL FUND**

AFLAC		\$ 861.78
Dixon County Imprest Payroll Acct		\$ 44,894.83

Dixon County Insurance Fund #1275	\$ 41.00
First Concord Benefits Group	\$ 820.83
Fraternal Order of Police Lodge#91	\$ 745.00
Legalshield	\$ 85.75
Nationwide Retirement Solutions	\$ 971.00
Retirement Plans Div of Ameritas	\$ 18,866.42
Washington National Ins Co.	\$ 15.17

**Roads / Bridge Fund**

AFLAC	\$ 218.74
Dixon County Imprest Payroll Acct	\$ 10,300.09
Dixon County Insurance Fund #1275	\$ 10.00
Employee Deduction	\$ 114.06
Liberty National	\$ 10.00
Retirement Plans Div of Ameritas	4153.34
Washington National Ins Co.	\$ 35.95

**2910 E011 Emergency Management Fund**

AFLAC	\$ 147.68
Dixon County Imprest Payroll Acct	\$ 1,160.05
Dixon County Insurance Fund #1275	\$ 1.00
Nationwide Retirement Solutions	\$ 50.00
Retirement Plans Div of Ameritas	\$ 516.75

**NOXIOUS WEED CONTROL FUND**

Dixon County Imprest Payroll Acct	\$ 1,377.33
Dixon County Insurance Fund #1275	\$ 2.00
Retirement Plans Div of Ameritas	\$ 541.74

Discussed available funds remaining regarding ARPA Fund Grant.

There being no further business to come before the Board, a motion was made by Nicholson, seconded by Peterson to adjourn. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

The Board adjourned at 2:10 P.M.

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**ATTEST: CATHY STILWELL  
DIXON COUNTY CLERK**

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**LISA LUNZ, CHAIR  
DIXON COUNTY BOARD OF SUPERVISORS**

**DIXON COUNTY BOARD OF EQUALIZATION PROCEEDINGS**

The Dixon County Board of Equalization met on September 12,2023 at 11:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chair Lisa Lunz called for roll call of members present. Answering were Don Andersen, Terry Nicholson, Steve Hassler, Roger Peterson, Deric Anderson and Lisa Lunz. Absent: Neil Blohm. Also present were Cathy Stilwell, Dixon County Clerk and Secretary to the Board and Amy Watchorn, Dixon County Assessor. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Andersen, seconded by Nicholson to show by the records that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk’s office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all known business to come before the Board of Equalization was posted in the office of the County Clerk.

On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

Motion was made by Anderson, seconded by Nicholson to Set Oct 10<sup>th</sup> as the date taxes will be levied. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen,

Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

There were two Tax list corrections. The first was a mobile home that was moved off property. The second was a clerical error on homestead value. There were no tax exemption applications to review. Motion to approve the tax list correction was made by Peterson and seconded by Anderson. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Supervisors voting against: None. Absent: Blohm.

There being no further business, the Board reconvened as Board of Supervisors at 11:10 a.m.

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**ATTEST: CATHY STILWELL  
DIXON COUNTY CLERK**

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**LISA LUNZ, CHAIR  
DIXON COUNTY BOARD OF EQUALIZATION**