

DIXON COUNTY BOARD OF SUPERVISORS PROCEEDINGS

The Dixon County Board of Supervisors met on December 19, 2023, at 9:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chair Lisa Lunz opened the meeting with the Pledge of Allegiance and called for roll call of members present. Answering were Don Andersen, Deric Anderson, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Absent: None. Also present were Cathy Stilwell, Dixon County Clerk and Secretary to the Board of Supervisors, and other interested persons. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Hassler, seconded by Nicholson to show that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all known business to come before the Board of Supervisors was posted in the office of the County Clerk. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None. Motion was made by Andersen, seconded by Hassler to approve the minutes of the last meeting as written. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None. Dixon County Road Supt., Arnold Mellick, was present to discuss ongoing road and bridge projects.

Discussion of roads that will need to be closed when Hwy 12 is being worked on in 2026. This will avoid down time not to have three sets of lights for construction. Bridges were discussed that need to be worked on with back wall fill and planks that need to be fixed.

Arnold James Mellick, License Number S-1315 Class B, was appointed as Dixon County's Highway Supt. for 2024 on a motion by Andersen and second by Blohm. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None.

The 2024 Printing Schedule was approved on a motion by Andersen, seconded by Blohm. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None. **Resolution in Resolution & Ordinances Book 3, Page 404.**

Applications for County Depositories for 2024 were reviewed. Motion was made by Peterson, seconded by Andersen to adopt resolutions approving the Bank of Dixon County, Ponca, NE, First Nebraska Bank, Emerson, NE, Security Bank, Laurel, NE and Union Bank & Trust, Lincoln, NE as County Depositories for 2024. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None. **Resolution in Resolution & Ordinances Book 3, Pages 379,386,389,392 .**

A motion was made by Peterson to appoint Dean Chase to represent Dixon County on the Northeast NE Area Agency on Aging Advisory Board for a three-year term. Seconded by Hassler. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None.

Shea Scollard, Emergency Manager, gave updates on working with FEMA. He has also been working with the Lewis & Clark Natural Resources District regarding the South Creek Watershed. Shea

Discussed a remodeling project for the Annex, removing a wall and new flooring. After discussion the board needs a second quote and will discuss it further at the January meeting.

Sarah Kumm, 911 Coordinator, reported Applied Connective will be in to install internet for the ATM. She has been attending the Rual EMS meeting, they took 12 ideas to legislature and 5 of the 12 passed. She also reported on the Statewide Radio update, they are working with Ponca PD and Emerson. The channels keep growing. Our radios will need to be replaced due to being out of date. She is working on a 5–10-year replacement plan. They have hired a new employee for E911 operator. The water fountain on 3rd floor is no longer working, they are going to replace it with a company owned station and they will bring water and do maintenance on the system as needed. NIRMA has issued a grant to cover 25% of safety coats. She has also received a \$1,000.00 grant for 2 body cams.

Motion was made by Nicholson, seconded by Blohm to approve and Sign Resolution for Local Emergency Operation Plan. **Resolution in Resolution & Ordinances Book 3, Page 375.**

On a motion by Peterson and second by Anderson to appoint Shea Scollard as Emergency Manager and Sara Kumm as 911 Director. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None.

At 10:00 A.M. Discussion was held regarding the County Bond Election for the County Jail and County Courthouse. Motion was made by Blohm, seconded by Nicholson for Chair to sign the approved Resolution. Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None. **Resolution in Resolution & Ordinances Book 3, Page 394-403.**

ARPA grants were discussed.

Motion was made by Nicholson, seconded by Hassler to accept the contract from Bekins Fire & Safety Services for Fire Extinguisher Maintenance and Service. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None.

Peterson moved that the Board authorize the County Treasurer to transfer the interest earned in the ARPA account into the County General Fund. Seconded by Andersen On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None. The Board recessed to meet as Board of Equalization and reconvened with all members present.

County Attorney, Leland Miner was present to discuss legal concerns of the Board.

The County Official's Fee Reports and Treasurer's List of Pledged Securities were approved on a motion by Peterson, seconded by Blohm. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None.

The following claims were presented by the Claims Committee:

CO-Capital Outlay, ER-Equipment Rental, INS-Insurance, EL-Election, K9-Canine, LS-Legal Services, MA-Materials, MI-Miscellaneous, OE-Operating Expenses, PY-Prior Years Service, RE-Reimbursement, RP-Repairs, SU-Supplies, TT-Tax Transfer, TS-Technology Services, VS-Vendor Services

GENERAL FUND

| | | | |
|--|-----------------|----|------------|
| Courthouse empl.,supv. & coord. | Salaries | \$ | 178,139.95 |
| Angela Abts | RE | \$ | 41.27 |
| Applied Connective Technologies | TS | \$ | 4,166.30 |
| Art Kathol Appliance, Inc. | VS | \$ | 6,745.90 |
| Bank of Dixon County | MI | \$ | 127.41 |
| Bank of Dixon County | LS | \$ | 201.07 |
| Bank of Dixon County | OE | \$ | 2,767.28 |
| Bomgaars | OE | \$ | 299.99 |
| Duane Dean Chase | PY | \$ | 16.00 |
| Conroy Construction | VS | \$ | 1,455.00 |
| Copple, Rocky, Schlecht, Mason & Werth | LS | \$ | 634.02 |
| Crary Law Firm | LS | \$ | 133.00 |
| Cubby's Corporate Office | OE | \$ | 2,835.80 |
| DAS State Accounting-Central Finance | OE | \$ | 230.00 |
| DAS State Accounting-Central Finance | OE | \$ | 230.00 |
| DAS State Accounting-Central Finance | OE | \$ | 751.60 |
| DAS State Accounting-Central Finance | OE | \$ | 150.00 |
| Dixon County Court | OE | \$ | 114.00 |
| Dixon County Sheriff's Office | OE | \$ | 174.22 |
| Audrey Dohma | PY | \$ | 16.00 |
| Eakes Office Plus | OE | \$ | 238.96 |
| Monica Ebmeier | RE | \$ | 400.93 |
| Egley, Fullner, Montag, Hockabout AAL | LS | \$ | 4,302.45 |
| Kathy Eifert | PY | \$ | 18.00 |
| Electronic Engineering Company | TS | \$ | 784.10 |
| Fitzgerald, Vetter & Temple | LS | \$ | 2,086.38 |
| Gill Hauling, Inc. | VS | \$ | 219.82 |
| Great Plains Comm., Inc. | OE | \$ | 1,613.54 |
| Group Resources of Iowa, LLC | INS | \$ | 2,642.81 |
| Steven Hassler | RE | \$ | 108.08 |
| The Home Depot Pro | MA | \$ | 177.09 |
| Hometown Leasing | VS | \$ | 292.66 |

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| Hotsy Equipment | VS | \$ 129.24 |
| Jorgensen Law Office | LS | \$ 3,111.67 |
| K & K Catering | OE | \$ 2,368.00 |
| Chase Kallsen | RE | \$ 117.90 |
| Keller Pharmacy | OE | \$ 6.59 |
| M C I | OE | \$ 68.41 |
| M I P S, Inc. | VS | \$ 2,709.05 |
| Alan Mackling | PY | \$ 13.00 |
| Donald L. Mackling | PY | \$ 16.00 |
| Menards-Sioux City | MA | \$ 590.89 |
| Motorola Solutions, Inc. | TS | \$ 8,845.20 |
| National Association of Counties | OE | \$ 450.00 |
| Nebraska Auditor of Public Accounts | OE | \$ 15,992.94 |
| Nebraska Health & Human Services | LS | \$ 550.19 |
| Nebraska Journal Leader | VS | \$ 209.82 |
| Nebraska Sheriff's Association | OE | \$ 270.00 |
| Northeast Community College | OE | \$ 38.50 |
| Northeast Nebraska Telephone Co. | OE | \$ 46.69 |
| Northeast Power | OE | \$ 1,692.87 |
| One Office Solution | SU | \$ 1,720.45 |
| Penas Tires | VS | \$ 442.34 |
| Paul Pfister | PY | \$ 11.00 |
| Ponca, Cooperative, LLC | VS | \$ 77.80 |
| Ponca Public Utilities | OE | \$ 293.40 |
| Cindy Purucker | EL | \$ 37.50 |
| Stephanie Jorgensen | SU | \$ 41.71 |
| Region IV Behavioral Health System | OE | \$ 4,274.25 |
| Shea Scollard | OE | \$ 75.00 |
| Share Corporation | SU | \$ 418.33 |
| Cathy Stilwell | RE | \$ 320.95 |
| Stratton, Delay, Doele, Carlson, Buettner | LS | \$ 3,691.02 |
| Tri-State Communications, Inc. | TS | \$ 150.00 |
| University of Nebraska-Lincoln | OE | \$ 541.67 |
| Verizon Wireless | OE | \$ 80.02 |
| Verizon Wireless | OE | \$ 659.59 |
| Verzani Farms, LLC | VS | \$ 150.00 |
| VISA | SU | \$ 25.43 |
| Visual Edge IT, Inc. | OE | \$ 241.40 |
| Visual Edge IT, Inc. | OE | \$ 40.94 |
| Wakefield Republican | VS | \$ 290.45 |

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|---------------|----|----|--------|
| Robert Wendte | PY | \$ | 18.00 |
| Z-Mart | OE | \$ | 790.40 |

ROAD FUND

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|-----------------------|-----------------|----|-----------|
| Road Employees | Salaries | \$ | 37,565.65 |
|-----------------------|-----------------|----|-----------|

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|----------------------------------|----|----|-----------|
| Airgas USA, LLC | VS | \$ | 71.20 |
| B's Enterprises, Inc. | OE | \$ | 20,574.00 |
| Bank of Dixon County | OE | \$ | 4,273.39 |
| Bank of Dixon County | OE | \$ | 7.64 |
| Bomgaars | SU | \$ | 123.64 |
| Countryside Gas & Grocery | OE | \$ | 1,548.12 |
| Ekberg Auto Parts | OE | \$ | 203.80 |
| Fastwyre Broadband | OE | \$ | 78.00 |
| J E O Consulting Group, Inc. | VS | \$ | 6,323.75 |
| L G Everist, Inc. | OE | \$ | 5,733.91 |
| Linde Gas & Equipment, Inc. | OE | \$ | 419.65 |
| Marrons Convenience & Service | OE | \$ | 449.94 |
| N M C Exchange, LLC | VS | \$ | 9.01 |
| Northeast Nebraska Telephone Co. | OE | \$ | 160.75 |
| Northeast Power | OE | \$ | 175.95 |
| Northern Safety Co., Inc. | SU | \$ | 250.32 |
| Overhead Door - Norfolk | VS | \$ | 214.90 |
| Powerplan | VS | \$ | 648.85 |
| Rush Trucking, Inc. | OE | \$ | 3,943.32 |
| Tri County Aggregates | OE | \$ | 2,054.28 |
| Wakefield City Clerk | OE | \$ | 99.77 |
| Warren Oil | OE | \$ | 6,703.90 |
| Wiechelman Repair, Inc. | RP | \$ | 604.70 |
| Wynot Oil, LLC | OE | \$ | 625.00 |

HWY BRIDGE BUYBACK PROGRAM

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|----------------|----|----|--------|
| Bokf Financial | OE | \$ | 200.00 |
|----------------|----|----|--------|

COUNTY VISITORS IMPROVEMENT FUND

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|---------------------------|----|----|----------|
| Absolute Screen Art, Inc. | VS | \$ | 1,143.75 |
| Ponca Rodeo Association | OE | \$ | 1,500.00 |

INSURANCE FUND

| | | | |
|---------------------------------------|-----|----|-----------|
| Dixon County Health Insurance Account | INS | \$ | 49,174.32 |
| Group Resources of Iowa, LLC | INS | \$ | 24,210.14 |
| Mercy Business Health | INS | \$ | 110.40 |

Service/Urgent Care

CANINE (K-9) FUND

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|---|----|----|----------|
| Bank of Dixon County | K9 | \$ | 293.96 |
| Groves Emergency Lighting Install, LLC | K9 | \$ | 3,826.52 |

INHERITANCE TAX FUND

| | | | |
|------------------------------|----|----|--------|
| Prochaska & Associates, Inc. | RE | \$ | 161.79 |
| Woods & Aitken LLP | LS | \$ | 682.50 |

**E-911 EMERGENCY
MANAGEMENT FUND**

| | | | |
|------------------------------|-----------------|----|----------|
| E-911 Employee | Salaries | \$ | 4,593.33 |
| APCO | OE | \$ | 375.00 |
| Art Kathol Appliance, Inc. | VS | \$ | 2,214.87 |
| Geo Comm., Inc. | OE | \$ | 7,648.50 |
| Group Resources of Iowa, LLC | INS | \$ | 661.36 |
| Sara Kumm | RE | \$ | 108.47 |
| Northeast Power | OE | \$ | 343.59 |
| VISA | OE, SU | \$ | 659.40 |

911 WIRELESS SERVICE FUND

| | | | |
|-------------------------------------|----|----|----------|
| Geo Comm., Inc. | OE | \$ | 7,648.50 |
| Great Plains Comm., Inc. | OE | \$ | 384.18 |
| Northeast Nebraska Telephone Co. | OE | \$ | 249.40 |

**911 WIRELESS SERVICE HOLDING
FUND**

| | | | |
|--------------------------------|----|----|----------|
| Electronic Engineering Company | TS | \$ | 2,983.00 |
| City of Norfolk | OE | \$ | 149.12 |
| OPTK Networks | TS | \$ | 622.44 |

COMMISSARY FUND

| | | | |
|----------------------|----|----|--------|
| Bank of Dixon County | OE | \$ | 405.39 |
| Chesterman Company | OE | \$ | 100.80 |

NOXIOUS WEED FUND

| | | | |
|-------------------------------------|-----------------|----|----------|
| Noxious Weed Employees | Salaries | \$ | 5,018.14 |
| Dixon County Treasurer | OE | \$ | 15.00 |
| Ekberg Auto Parts | VS | \$ | 336.49 |
| Mel's Small Engine | VS | \$ | 1,100.00 |
| Northeast Nebraska Telephone Co. | OE | \$ | 92.28 |

Northeast Power VS \$ 102.64

GENERAL FUND

| | | |
|---------------------------------------|----|-----------|
| AFLAC | \$ | 861.78 |
| Dixon County Imprest Payroll Acct | \$ | 47,141.36 |
| Dixon County Insurance Fund #1275 | \$ | 41.00 |
| First Concord Benefits Group | \$ | 820.83 |
| Fraternal Order of Police Lodge#91 | \$ | 745.00 |
| Legalshield | \$ | 85.75 |
| Nationwide Retirement Solutions | \$ | 971.00 |
| Retirement Plans Div of Ameritas | \$ | 20,666.30 |
| Washington National Ins Co. | \$ | 15.17 |

Roads / Bridge Fund

| | | |
|--------------------------------------|----|----------|
| AFLAC | \$ | 218.74 |
| Dixon County Imprest Payroll Acct | \$ | 9,985.70 |
| Dixon County Insurance Fund #1275 | \$ | 10.00 |
| Liberty National | \$ | 10.00 |
| Retirement Plans Div of Ameritas | \$ | 4,315.37 |
| Washington National Ins Co. | \$ | 35.95 |

2910 E011 Emergency Management Fund

| | | |
|--------------------------------------|----|----------|
| AFLAC | \$ | 147.68 |
| Dixon County Imprest Payroll Acct | \$ | 1,160.05 |
| Dixon County Insurance Fund #1275 | \$ | 1.00 |
| Nationwide Retirement Solutions | \$ | 50.00 |
| Retirement Plans Div of Ameritas | \$ | 516.75 |

NOXIOUS WEED CONTROL FUND

| | | |
|--------------------------------------|----|----------|
| Dixon County Imprest Payroll Acct | \$ | 1,487.50 |
| Dixon County Insurance Fund #1275 | \$ | 1.00 |
| Retirement Plans Div of Ameritas | \$ | 530.79 |

Motion was made by Peterson, seconded by Nicholson to allow all claims for payment. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None. The Board took a break for lunch at 12:00 P.M. The Board reconvened at 1:00 P.M. with all members present.

The Board discussed landowners not mowing their roadsides. Road mowing is set by State Statue 39-1811. All landowners are required by law to mow. If the County has to go mow the road a fee can be

assessed against the property and a fee of \$200.00 per machine hour with minimum charge of one hour from the time they leave the shop. The Mowing Protocol was adopted in June of 2020.

The Noxious Weed Board deposited \$4,791.50 this month.

There being no further business to come before the Board, motion was made by Peterson, seconded by Blohm to adjourn. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None.

The Board adjourned at 1:15 p.m.

ATTEST: _____

**CATHY STILWELL
DIXON COUNTY CLERK**

**LISA LUNZ, CHAIR
DIXON COUNTY BOARD OF SUPERVISORS**

DIXON COUNTY BOARD OF EQUALIZATION PROCEEDINGS

The Dixon County Board of Equalization met on December 19, 2023 at 11:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chair Lisa Lunz called for roll call of members present. Answering Don Andersen, Deric Anderson, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, and Lisa Lunz. Absent: None. Also present were Cathy Stilwell, Dixon County Clerk and Secretary to the Board and Amy Watchorn, Dixon County Assessor. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Andersen, seconded by Blohm to show by the records that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk’s office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all known business to come before the Board of Equalization was posted in the office of the County Clerk.

On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None. Motion was made by Blohm, seconded by Hassler to approve the minutes of the last meeting as written. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None. There were no tax list corrections and no exemption applications to review.

A hearing will be held on January 9, 2024 at 11:00 A.M. to consider Motor Vehicle Exemptions applications. Motion by Blohm and seconded by Hassler. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Andersen, Neil Blohm, Steve Hassler, Terry Nicholson, Roger Peterson, Deric Anderson, and Lisa Lunz. Absent: None. Supervisors voting against: None.

There being no further business, the Board reconvened as Board of Supervisors at 11:13 A.M.

ATTEST: _____

**CATHY STILWELL
DIXON COUNTY CLERK**

**LISA LUNZ, CHAIR
DIXON COUNTY BOARD OF EQUALIZATION**